



# SCHOOL *for the* Deaf & Blind

*giving kids the building blocks to independence*

3911 CENTRAL AVENUE  
Great Falls, Montana 59405  
406.771.6000 V/TTY  
406.771.6164 FAX  
[www.msdb.mt.gov](http://www.msdb.mt.gov)

**DEPARTMENT:** Montana School for the Deaf and Blind

**Division:** Education, Blind Dept.

**JOB TITLE:** Vision Rehabilitation Teacher

**START DATE:** August 18, 2008

**STARTING SALARY:** \$33,958 to \$53,958 (Depending on degree and years of experience)

**LOCATION OF JOB:** Great Falls

**STATUS:** Permanent, Full-time, One Position Available (195 duty days)

**SUPPLEMENT REQUIRED:** Yes

**PAY GRADE:** Contract exempt

**POSITION NUMBER:** 51300324

**BARGAINING UNIT:** MEA/MFT

**CLOSING DATE:** August 1, 2008

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**TYPICAL DUTIES:** The Rehabilitation Teacher provides evaluation and training to individuals with low vision and blindness in areas of independent living adaptations, job adaptations, job site evaluations; does low vision assessments, recommends low vision aids and provides training in the use of those aids; advises other team members about consumer's needs for training and adaptive equipment.

**EDUCATION AND EXPERIENCE:** Bachelor's or Master's degree in Rehabilitation Teaching or Bachelor's or Master's degree in the field of Blind Education preferred. Degree/training in other areas of special education will be considered. Must hold be able to obtain Montana Teacher Licensure with endorsement in special education.

**KNOWLEDGE AND SKILLS:** Rehabilitation methods and procedures for persons with visual disabilities; principles, techniques and practices of rehabilitation teaching; eye etiology; principles of low vision; psychological and physiological adjustment to disability; techniques of planning and organization; adaptive equipment for independent living, communication and employment purposes; HIPPA principles. Training blind or visually impaired individual techniques for independent living, communication skills, work site adaptations, use of adaptive equipment for all aspects of daily living or employment including highly technical equipment, i.e. screen reading, OCR, screen enlargement adaptations for computers. Skill in working with adults in training situations; evaluating needs and teaching individuals the use of low vision devices; case management. Work successfully with individuals and groups; exercise good judgment in applying principles and techniques of Rehabilitation Teaching; evaluate individual needs and make decisions on training/equipment; good oral and written communication; interpret medical information; work independently; apply innovative techniques; and maintain confidentiality.

**ADDITIONAL CONSIDERATIONS:** This position is assigned in the education and student services programs and is under the direction of the supervising teacher for the VI Department and the Dean of Students. Work hours are typically scheduled during the afternoon and evening.

**BENEFITS:** Full Insurance Package

**APPLICATION AND SELECTION PROCESS:** Selection procedures to be used in evaluating applicant's qualifications include an evaluation of the Montana State Application form, application supplement, interview, and reference checks. **Late, incomplete or unsigned applications will be rejected.**

Application materials required are:

1. Signed and completed State of Montana Employment Application (PD-25, revised 12/93). Portions of the application may be photocopied if legible.
2. Application supplement.
3. Letters of reference from previous three employers (3 letters of reference).
4. Transcripts or all coursework leading to degrees or licensure.
5. Copies of Professional Licenses which are applicable to the requirements of the position.
6. Applicants claiming the Handicapped Person's Employment Preference must provide verification of eligibility with the application materials by the closing date. The required documentation includes a completed Department of Public Health and Human Services (DPHHS) Certification of Disability form.
7. Signed and dated Applicant Release of Information form.

**INQUIRIES AND REQUEST FOR APPLICATION:** Any Montana Job Service.

Locally 1018 7<sup>th</sup> Street South, Great Falls, Montana, 406-791-5800 or Montana School for the Deaf and the Blind, 3911 Central Avenue, Great Falls, Montana 59405.

**APPLICATION DEADLINE:** Applications may be returned to the Great Falls Job Service or to the Montana School for the Deaf and the Blind **by 5:00 P.M. June 2, 2008.**

**ACCOMMODATIONS:** The State of Montana and the Montana School for the Deaf and the Blind makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the recruitment and selection process. For the school to consider any such accommodations, the applicant must notify the school in writing of any needed accommodation by the application deadline.

**IMMIGRATION REFORM AND CONTROL ACT:** In accordance with the Immigration Reform and Control Act, the person selected must produce within three (3) days of hire, documentation that he/she is authorized to work in the United States. Examples of such documentation include a birth certificate or social security card along with a driver's license or other picture I.D., a United States passport or a green card.

**ADDITIONAL REQUIREMENTS:** MSDB is a non-smoking environment extending to the entire campus: there are no authorized smoking areas and smoke breaks are not given. All successful candidates must possess a Montana Drivers License; submit to a background check, which includes a criminal record review, and must not possess any felony or DUI convictions. It is the policy of the Board that any finalist for hire shall submit to a finger-print based national criminal history background check conducted by the FBI prior to recommendation for hire. Additionally, an "Applicant Release Form" must be completed and signed as part of the application.

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The Montana School for the Deaf and the Blind is an Affirmative Action/Equal Opportunity Employer (EOE). MSDB will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990.

Students, parents, employees and participants who have an inquiry or complaint of harassment or discrimination, or who need information about accommodations for persons with disabilities, should contact the School Compliance Officer and Title IX/EEO Coordinator, Montana School for the Deaf and Blind, 3911 Central Avenue, Great Falls, Montana 59405. Phone (406) 771-6000.

